

IER 2008 Aug/Sept Course Offerings

***Listed by Locations ***

Tampa

Background Screening & Drug Testing
August 7th

Exceptional Customer Service
August 15th

Managing Conflict Resolution
Sept. 19th

Lakeland

Professional HR Coordinator
August 12th & 19th
(2 day program)

Ft. Myers

HR Perspective on Lean & Six Sigma
Sept. 26th

Sarasota / Pinellas

HR Perspective on Lean & Six Sigma
Aug. 22nd (Pinellas)

Immigration Law Update
Aug. 14th
(Pinellas)

FMLA / ADA Seminar
Aug. 21st
(Sarasota)

Frontline Supervisor Training
Aug. 5, 12, 19 & 26
(Pinellas)
*4 independent sessions
discounts for 4+ attendees

Workers Compensation Compliance & Navigation
Sept. 18th (Sarasota)

Professional HR Coordinator
Sept. 16th & 23rd
(Pinellas - 2 day program)

Adv. Management Series
Leading an Engaged Workforce
Sept. 10th, 17th, & 24th
(Sarasota)

Organizational Greatness: 6 steps
Sept. 25th (Pinellas)

More Details available in our
2008 Training Seminar & Workshop Program Catalog

Located on our website:

www.IERonline.com

Please type or print

COMPANY: _____

ADDRESS: _____ **CITY, STATE, ZIP:** _____

PHONE: _____ **FAX:** _____ **EMAIL:** _____

Authorized by: _____ **Title:** _____

(print name) _____ **Date:** _____

PARTICIPANT	CLASS NAME	DATE
_____	_____	_____
_____	_____	_____
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CANCELLATION AND NO SHOW POLICY.: A full refund will be given for cancellations prior to four working days before the scheduled program. A fee of 50% of the program fee will be assessed after this date. Registrants canceling less than 48 hours prior to the program will be charged the full amount. The entire fee will apply to No Shows. Substitutions are welcome any time.

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